

**Gringley on the Hill Community Centre
Report and accounts
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Independent examiner's report to the trustees of Gringley on the Hill Community Centre

I report on the accounts of Gringley on the Hill Community Centre for the year ended 31 July 2016.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 (the 2011 Act)
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

Independent examiner's qualified statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the following requirements have not been met:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

Name: Tracy Crowe CPFA FIRR V MCFI

Company: Bawtry Accountants Ltd

Relevant professional qualification or body: Chartered Institute of Public Finance and Accountancy (CIPFA)

Address: Beehive Centre, Bawtry Hall, South Parade, Bawtry, DN10 6HJ

Date: 10 October 2016

Gringley on the Hill Community Centre

Charity Number: 514154

Principal Office: 1 Brindley Close, Gringley on the Hill, Doncaster, DN10 4SJ

Trustees:	Ann-Marie Morley	Chairman
	Roy Kilner	Secretary
	Simon Parker	Treasurer
	David Foreman	
	Anne Hargraves	
	Paul Hargraves	
	Simon McGuinness	Elected October 2015
	Ian Soulsby	
	John Taylor	
	Peter Young	
	Wendy Wright	

Holding Trustees:

Stewart Horne
Rosemary Wallwin

Structure, governance and management.

The charity has been governed by the 1982 constitution. In March 2016 the trustees adopted a new constitution. The new constitution was prepared by Taylor Bracewell, solicitors, and is for a Charitable Incorporated Organisation. The new constitution has been submitted to the Charity Commissioners for approval.

The holding trustees are appointed by the trustees to hold the deeds of the Community Centre.

Financial review

There is a policy on reserves in place. The sum of £50,000 will be kept in a safe account to enable the charity to deal with emergencies.

Public Benefit

The trustees confirm that they have due regard to the public guidance published by the Charity Commission in determining the activities undertaken by the charity

Objectives and Activities

The Community Centre is held by the charity for the use of the inhabitants of Gringley on the Hill in the County of Nottinghamshire, without distinction of political, religious, or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.

Achievements and Performance

The use of the Community Centre is steadily increasing and there is at least one regular booking every day between Monday-Friday. Weekends frequently see a children's birthday party taking place. The trustees are working hard to equip the centre for the benefit of the users.

Gringley Community Centre Management Committee

Accounts for year ending 31 July 2016

Income and Expenditure Statement

<u>Income</u>	£	<u>Expenditure</u>	£
WI	220.00	Cleaning	996.98
Photo Club	260.00	Cleaning Consumables	240.69
Body Balance	440.00	Avert Fire	92.10
History Club	40.00	Legal & Professional	1926.00
Dance - Britton	1822.50	Maintenance	490.39
Antiques	616.00	Water Rates	317.60
Toddler Group	267.00	Rates	238.56
Ballroom Dancing	1045.00	Insurance	1183.27
Circuit Training	660.00	Health & Safety	36.70
Donations	388.00	Internet	83.93
Pilates	570.00	Sanitary	115.15
Public Hire	1130.00	Miscellaneous	173.61
Private Hire	2280.00	Capital	2836.83
Bank Interest	880.78	A taste of Latin	441.04
A taste of Latin	640.50	Victor & Albert	376.40
Victor & Albert	519.84	We are Bronte	563.40
We are Bronte	617.35	The Harmonettes	454.62
The Harmonettes	445.50		
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	12842.47		10567.27

Income in excess of expenditure 2275.20

Balance Sheet

<u>Balance as at 31 July 2015</u>	£	<u>Balance as at 31 July 2016</u>	£
Community Account	11967.73	Community Account	12552.87
Savings Account	87738.37	Savings Account	88619.15
Monies Outstanding	0.00	Monies Outstanding	87.72
Cash to Bank	0.00	Cash to Bank	897.00
Income in Excess of Expenditure	2275.20		
	<hr/>		<hr/>
	101981.30		101981.30

	Jul-08	Jul-09	Jul-10	Jul-11	Jul-12	Jul-13	Jul-14	Jul-15	Jul-16
<u>INCOME</u>									
Hall Bookings									
WI	108	174	120	132	132	156	174	188	220
Toddler Group	450	342	342	315	333	324	324	348	267
Body Balance/Dance/Circuit	1266	1160	1158	916	666	490	960	1628	3968
Photo Club	0	0	0	0	0	0	0	100	260
Pilates	0	0	0	0	0	0	0	250	570
Public Hire	130	355	410	512	73	792	587	689	1130
Private Hire	337	260	110	260	291	195	150	1925	2280
Antiques	400	400	400	400	400	400	400	300	616
Soft Furnishings & Upholstery	820	660	660	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	144	40
Total Hall Bookings	3511	3351	3200	2535	1895	2357	2595	5572	9351
Live & Local	0	0	0	0	0	0	0	0	2223
Donations	250	0	85	1156	690	0	0	378	388
Fundraising	445	469	254	791	785	1307	912	2487	0
Bank Interest	171	358	115	6	6	5	4	2	881
Sale of assets	0	0	0	0	0	0	0	195	0
Refunds	0	0	0		0	555	0	306	0
Brick Community Centre	0	0	0	0	1475	0	0	0	0
Hire of Equipment	34	53	51	160	152	106	75	45	0
Total Income	4411	4231	3705	4648	5003	4330	3586	8985	12842
<u>EXPENDITURE</u>									
Electricity	686	802	790	432	469	688	768	84	0
Water/Sewerage	107	74	149	76	75	111	93	101	318
Performing Rights	46	46	48	50	34	0	0	0	0
Fund Raising Expenses	0	0	0	0	0	0	0	1894	0
Insurance	876	875	850	858	875	321	299	2075	1183
Fire Protection	92	69	0	100	0	0	101	73	92
Cleaning	400	375	250	375	375	375	350	463	997
Cleaning Consumables	0	0	0	0	0	0	0	190	241
Rates	0	0	0	0	0	0	0	589	239
Maintenace	250	0	329	1263	55	128	0	180	490
Health and Safety	0	0	0	0	0	0	0	293	152
Transfers	0	0	0	0	4030	0	0	0	0
Capital Purchases	330	267	0	361	0	0	0	9079	2837
Internet	0	0	0	0	0	0	0	0	84
Legal & Professional	0	0	0	0	0	0	0	0	1926
Live & Local	0	0	0	0	0	0	0	0	1835
Expenses	0	0	0	0	0	0	0	298	0
Opening Ceremony	0	0	0	0	0	0	0	205	0
Other	85	90	315	261	249	5119	0	378	174
Total Expenditure	2872	2598	2731	3776	6162	6742	1611	15902	10567
Excess Income over Expenditure	1539	1633	974	872	-1159	-2412	1975	-6917	2275

Gringley Community Centre

Capital Purchases Register

£

y/e 31/7/13

Lincat Water Boiler	448.79	17/05/2013
Total	448.79	

y/e 31/7/14

Dishwasher - Nisbets	1858.07	04/11/2013
Total	1858.07	

y/e 31/7/15

Crockery and Glassware - Nisbets	3186.61	04/11/2014
150 Stacking Chairs - Tables 4 Sale	2912.4	06/02/2015
Wash Room Mirrors	92.29	16/02/2015
Dyson Vacuun Cleaner - John Lewis	330.00	07/02/2015
Wash Room Mirrors	174.06	11/03/2015
Meeting Room Tables - Yorkshire Office Supplies	1622.4	02/04/2015
Signage - Viking Signs - interior	255.03	19/03/2015
Blinds - Meeting Room - Gainsboro Blinds	440.00	27/03/2015
Signage - Viking Signs - external	66.49	17/07/2015
Total	9079.28	

y/e 31/7/16

Notice Board - Glasdon	702.88	21/08/2015
Table Trolley (1of 2) - GOPAK	232.03	02/09/2015
Table Trolley (2 of 2) - GOPAK	232.03	10/09/2015
Chair Trolley - GOPAK	72.90	08/12/2015
Microwave Oven - Bonnetts	299.99	20/04/2016
Stage Uplighters - Showhire	509.00	21/04/2016
Bowls Mat Winding Gear	788.00	25/04/2016
	2836.83	

Gringley on the Hill Community Centre Management Committee

Financial Controls

The Management Committee agreed the following financial controls at a meeting on 10th February 2015.

All cheques require a minimum of two signatures –

Treasurer and Chairman

Treasurer and Secretary

Chairman and Secretary

Additional Controls –

All purchases over £250.00 require full management committee approval

All purchases over £500.00 to have at least two like-for-like quotes

No purchases or order may be made without prior approval being granted

All spending is justified and represents value for the charity

A register of all fixed assets to be kept

A minimum of £50,000 to be held on deposit for emergencies