

Gringley on the Hill Community Centre Management Committee

Meeting 9 November 2016

Present

Ann-Marie Morley (Chairman) AMM
Simon Parker (Treasurer) SP
John Taylor JT
Ian Soulsby IS
Wendy Wright WW
Roy Kilner RK
Simon McGuinness SMcG
David Foreman DF
Ann Hargrave AH
Peter Young

Apologies Received:

Paul Hargrave PH

Previous Minutes:

Draft minutes from the previous meeting held on 12 October 2016 were approved with only minor amendments (grammar).

RK

Matters Arising:

Defibrillator; the unit and cabinet is in the CC office awaiting installation, once installed it will be commissioned. Once more our thanks to our benefactor for their generous donation.

JT

CCTV:

The CCTV is now installed and operational correctly, an app is available and can be circulated to CCMC members for use on laptops and mobiles.

SMcG

Correspondence:

After our meeting on the 12 October Simon Parker (Treasurer) received an invoice at his home address from Miller Homes (how they had his address is a mystery), however, the invoice, for the sum of £18,000 (£15,000 + VAT) related to the supply of the stage in the Downton Hall. After discussion with former members of the fundraising steering committee, set up to raise funds for the new CC and now

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Signed: *A-M Morley*

Date: *9/11/2016*

disbanded, it was agreed that we had asked Miller Homes to Provide a stage, the cost would be £12,000 to be paid in 2 instalments.

As this was all agreed back in 2012 and Millers had never previously invoiced for the stage installation. Simon contacted Miller Homes and negotiated fiercely on our behalf. While not denying the original agreement, Simon pointed out that the stage was installed over 4 years ago, and for Millers to only now raise an invoice, for the wrong amount to boot, was unjust. After some discussion, Miller Homes admitted that this was incorrect and agreed with Simon a final total invoice of £6,000 inc. VAT this has now been paid in full.

The committee commended Simon on his swift and decisive action, saving the CC a considerable amount of money.

Finance:

No further purchases this month. The accounts for the year to July 2016 are now published on the CC web site.

SP

Risk Assessment:

No reported incidents during the past month.

IS

Purchases:

None.

Still awaiting quotation to reposition ducting above the stage.

Still awaiting further quotation for the blackout curtains to the windows in the Downton Hall. The current quote is from Show Hire, £2,974.66 + Vat including installation.

Alternative funding streams:

No further action this month.

Marketing & Publicity:

No further action this month.

Live and Local

"The Last Station Keeper" was well received and attended with positive reviews.

The next Live and Local show will be held on 20 January 2017, "The Seven Ages", a comedy that has received good reviews to date.

A temporary events notice has been applied for. Our thanks go to Paul for his hard work and enthusiasm in arranging the shows.

Maintenance:

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John has now repaired the doors to the Downton Hall and they now close correctly.

Charity Commission/Solicitors.

A meeting is to be arranged between the officers of the CCMC and senior officers of our solicitors to express our concerns for the delay in obtaining Charitable Incorporated status. The committee feel that they have been let down badly by the solicitors and the situation cannot be allowed to continue.

A.O.B.:

Ann: the floor in the Downton Hall continues to be dirty and has biscuit crumbs making it unpleasant for people attending her class.

Dave: would like to thank the gardening club for the work done in tidying the borders around the CC.

Next Meeting: 18 January 2017

Meeting closed 9.10pm

APPROVED

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Signed: *A-M Morley*

Date: *9/11/2016*