

Gringley on the Hill Community Centre Management Committee

Meeting 15 February 2017

Present

Ann-Marie Morley (Chairman) AMM
Simon Parker (Treasurer) SP
John Taylor JT
Ian Soulsby IS
Wendy Wright WW
Roy Kilner RK
Simon McGuinness SMcG
David Foreman DF
Peter Young

Apologies Received:

Paul Hargrave PH
Ann Hargrave AH

Previous Minutes:

Draft minutes from the previous meeting held on 9 November 2016 were approved.

RK

Matters Arising:

Defibrillator; the unit and cabinet is now installed and fully operational. The access code is in the office and also in the key cabinet. JT will monitor each week to ensure all is OK with the unit. A letter of thanks is to be sent to our benefactor. JT/RK

Correspondence:

Notification of the CC Council Tax has been received, as a registered charity the CC will receive relief of 80% plus a further “top up” of 10% giving total relief of 90%.

Finance:

Sign: *A_M Morley*

Date: 19/04/2017

No further purchases this month.
Funds stand at present £92,942.34
SP

Risk Assessment:

One reported incident during December, a young boy attending the play group fell whilst running in reception and banged his head on the corner of the wall, a minor injury was recorded (bump on head) no further action taken.

IS

Purchases:

None.

Still awaiting quotation to reposition ducting above the stage.

Still awaiting further quotation for the blackout curtains to the windows in the Downton Hall. The current quote is from Show Hire, £2,974.66 + Vat including installation, Ann-Marie to contact STA in Retford for a further quotation.

AMM

Alternative funding streams:

No further action this month.

Marketing & Publicity:

No further action this month.

Live and Local

"The Seven Ages of Man" was well received and attended with positive reviews.

The next Live and Local show, "Head South" quintet playing Cuban Jazz and Latin favourites will be held on 24 March 2017. A Temporary event notice has been applied for.

Upcoming events include:

28th April "History of underwear"

19th May Live and Local.

Maintenance:

CC signage, some letters have fallen off JT to repair.

The reception area carpet is not clean and difficult to maintain, look at prices to replace.

The meeting room is in need of re-painting and possibly required a dado rail or some device to stop damage from chairs.

SP

The projector is not good enough quality too show detail on photographs and

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slides a large flat screen monitor may be a viable solution, prices will be obtained. SMcG

A.O.B.:

Dave: A query regarding alcohol as raffle prizes has arisen, we will investigate and see if the CC requires an annual alcohol licence in order to continue this practice, which many groups using the hall currently use to raise funds.
SMcG/RK

Next Meeting: 19 April 2017

Meeting closed 9.00pm

Sign: *A_M Morley*

Date: 19/04/2017