

**Gringley on the Hill Community Centre Management Committee**

**Meeting 18 November 2015**

1. **Present**

**Trustees**

Ann-Marie Morley (Chairman)  
Simon Parker (Treasurer)  
Roy Kilner (Secretary)  
Wendy Wright  
John Taylor  
David Foreman  
Paul Hargrave  
Ian Soulsby  
Simon McGuinness

**Holding Trustees**

None Present

2. **Apologies Received:** Annie Hargrave, Peter Young,

3. **Previous Minutes**

Minutes from the previous meeting held on the 20<sup>th</sup> October 2015 were approved with amendment to Page 2 item 6 Risk Assessment; should read "Lofthouse have been informed the loft area does not require smoke alarms" signed by the chairman.

4. **Matters Arising**

- It was agreed to publish the approved minutes on the Gringley Web site, Alan Hickman to be contacted. It was also agreed to ask if the abridged minutes could be published in the Beacon (the full approved minutes would be passed to the editor of the Beacon for abridgement sufficient to suit the space available in the Beacon). Action: Roy
- Ann-Marie would try to contact the solicitor, Phil Crawley, once again regarding opening the CCMC meetings to the public. So far he has been somewhat elusive due to holidays and sickness. Action: Ann-Marie
- It was decided to have a badminton open evening. The date will be Friday 27/11/15, 18.00-22.00. Ann-Marie to publicize and man. Action: Ann-Marie
- The proposal to start a sports club was again discussed and it was decided the moment had passed unless someone from the village came forward with a view to starting a club of some kind.
- The grass cutting by the Parish council (or their appointed contractors) was again discussed, Wendy had very kindly brought the subject up at the PC meeting, however they did not seem minded to offer this service to the Community Centre. Wendy will ask again.

Signed.....

Date.....

- The use of the CC as a part time post office was discussed, we are awaiting confirmation that this service will not happen as it has been so long since the village had a post office that the PO may have already made arrangements with another local village.
- Road signage, it seems that Bassetlaw will not put up any signage for the CC, however, there may have been some misinterpretation, Bassetlaw have stated that they would not allow/erect signage from the dual carriageway to the CC and we have only requested signage from inside the village at the junction of the High Street and Leys Lane and again at the other end of the High Street/Beacon Hill, Wendy will ask the PC to resubmit the request.

5. **Correspondence**

None

6. **Finances**

There is a further £1,000 due from the Hospital training week.

Rosemary Wallwin has posted the passbook from the Holding Trustees account through Ann-Marie's letterbox, basic information about the account was forwarded with the passbook, however no access to the funds was granted.

7. **Risk Assessments**

- Fire alarm is now fully operational.
- The accident book has been found in the kitchen and has been re-united with the first aid box. A storage container of some kind is required to avoid it being misplaced again.

Action: John, Ian

- Chairs are currently being stacked too high; they should only be stacked to a maximum height of 6 chairs. A chair trolley will be purchased to make it easier to bring out and put away the chairs as the trolley purchase for the tables had proved very useful.

8. **Purchases**

CCTV security: 2 budget quotations for an internal/external system have been obtained and they are between £700.00 and £800.00, Dave Forman will contact Newsome's for a further comparative estimate.

9. **Alternative funding streams**

No further action.

10. **Marketing and Publicity**

Simon McGuinness has come up with the following suggestions:

- Publish a calendar of events in the Beacon and on the village web site.

Signed.....

Date.....

- Set up our own web site, the cost would be around £10.00 per month + Vat for the domain name *gringleyonthehillcommunitycentre.org.uk*, hosting and e-mail. All agreed this could be value for money.
- Link the CC web site to the Gringley village web site. Simon was asked to “get the ball rolling”
- Face book page (free to set up) for regular and forthcoming events.
- Regular good news stories, published on our web page and village web site and the Beacon.
- Open days to showcase events; these could be on an annual or ad-hock basis.
- All donations should be ring-fenced and used for specific purposes only, to be advertised as “good news” all agreed with this proposal.

Simon has agreed to take a look at our Marketing and future publicity requirements.

Action: Simon McGuinness

**11. Village Ventures Now called “Live and Local”.**

There was a poor turnout for what was a great show performed by the Harmonetts with only 48 attending. The artist’s costs were £384.00+Vat and the ticket sales returned £408.00, the bar returned a small profit of £37.00 therefore an overall profit of £35.48 was made on the night.

It was agreed by all that more advertising for the shows needs to be done. Possibilities are, a Banner on the duel carriageway, advertising in Bawtry today, more prominent advertising in the Beacon and on village web sites.

The next event will be “We are Bronte” Comic theatre inspired by the real and imaginary worlds of the Bronte siblings; the show is on the 29<sup>th</sup> January 2016.

**12. A.O.B.**

- N3 broadband is now installed on the church and a relay dish is to be mounted on the side of the CC this should enable users of the CC to obtain free Wi-Fi. Simon McGuinness will investigate if a network point will be required.
- Paul reports that Lorries are causing damage to grass verges and fences due to cars parking on the road outside the CC instead of the car park. Users of the CC are to be encouraged to use the car park before serious damage is done to vehicles or property. Simon Parker will get a sign made up for the front fence advising users to park in the car park at the rear.
- As there is to be a new Head at the primary school it has been suggested that we invite her down to look over the facilities with a hope that the school will make more use of the CC.
- A list of charges should be displayed on the notice board outside. Action: Simon Parker
- Ann-Marie has noted that the main hall is a little cool. John to investigate.

The next meeting is scheduled for the 9<sup>th</sup> December 2015.

**Next meeting:** 9th December 2015 at 7.30pm

**Meeting Closed 9.15PM**

Signed.....

Date.....