

**Gringley on the Hill Community Centre Management Committee**

**Meeting 18 April 2016**

**Present**

Ann-Marie Morley (Chairman) AMM  
Simon Parker (Treasurer) SP  
John Taylor JT  
Paul Hargrave PH  
Annie Hargrave AH  
Simon McGuinness SMcG  
Wendy Wright WW  
Roy Kilner RK (Secretary)  
Peter Young PY  
David Foreman DF

**Apologies Received:**

Ian Soulsby IS

**Previous Minutes:** Draft minutes from the previous meeting held on 7 March 2016 were approved after consultation and slight changes.

**Matters arising:**

The generous donation of an electronic keyboard by Mr B Mawson, Beech Close Gringley was accepted and a letter of thanks is to be sent. Action: RK

The committee discussed the former holding trustees: As the CC is now a Charitable Incorporated Organisation there is no longer a requirement for holding trustees, it was agreed to instruct our solicitor to write to Mr Horn and Ms Wallwin to inform them their services are no longer required, the solicitor will also be instructed to change the names on the deeds from the former holding trustees to the management committee of the new CIO Action: AMM

John Taylor handed to the committee the accounts and invoices (paid) from the CC's former solicitor Chris Downton.

Simon agreed to contact Mike Proudly with regards to the grass cutting at the CC, subject to agreement of a rate for the work. Action: SP

The password for the CC Wi-Fi will be changed Action: SMcG

**Correspondence:**

British gas has been in contact to inform that they are the providers of the electricity supply at the CC. Day one of the supply was to be the 11<sup>th</sup> April, the CC is not liable for payment of any electricity used before this date.

The solicitors, Taylor Bracewell have submitted their invoice for the setting up and implementation of the CIO. £1,446.00 less £500.00 previously paid on account.

An invoice for the repairs to the front door due to recent storm damage has been received £264.00. SP to send them a cheque.

**Finance:**

As of 7<sup>th</sup> March 2016 the CC has reserves of: £15,339.00 in the CC accounts plus £88178.26 from sale of the former VH in Virgin charity account, now in the control of the management committee. It was noted that the former holding trustees have now transferred the Virgin account to the management committee.

The management committee discussed the level of reserves of current funds it should hold at all times, this was agreed as a minimum of £50,000

**Risk Assessment:** No Incidents have been recorded since the last meeting.

**Security:** Paul Newsome has forwarded a detail quotation for the security cameras. Competitive quotations will now be sought for like for like systems.

Action: SMcG

**Purchases:** None.

Quotations will be sought for the following items/works for future consideration.

- (Above stage) ducting modifications
- Meeting room; projector, screen, sound system. For use by user groups.
- Stage infrastructure
- Kitchen; commercial microwave oven (An-Marie has several quotations already, it was agreed she should purchase the best value model.
- Main hall up-lighting (for future shows and use by other user groups)

**Alternative funding streams:**

Sources of match funding will be sought now that we are beginning to get an idea of what is required to outfit the CC Paul will co-ordinate.

Action: PH

**Marketing & Publicity:**

On-going.

Action: S McG

### **Live and Local:**

13<sup>th</sup> May: Sonrisa A taste of Latin. 14 bookings so far from outside the village.

It was discussed whether or not to continue with the live and local acts given the poor attendance so far this season. The committee agreed that we should look at the new season acts on offer and decide from there, musical acts seem more popular but more diversity may be preferable.

Live and local fees for next season will be 20 to 25% higher than this season, if we continue our rates will have to increase accordingly.

Live and local may help with the setting up a local CC based cinema (fairly current films)

They have also asked if we would be interested in hosting a “big top” day event? This would have to be on the playing field because of the area required. The CC are aware of the village summer events team and would be happy to liaise with them to develop this idea further.

Action: PH

### **Maintenance:**

JT has replaced the brock fall pipe bracket at the rear of the CC.

John also found a football in the car park, this is now in the office.

Consumable are required (cleaning materials and toilet rolls)

Action: AMM

### **A.O.B.:**

JT has passed his old holding trustees documents to the committee for reference and safe keeping.

AH was concerned that a new stretch class on Wednesday evenings is similar class to the body balance class on Thursdays, she is concerned that there should be variety offered.

WW suggested that the CC should consider contacting First Responders to ask if a defibrillator could be sited at the CC, as well as the unit currently located outside the Blue Bell Inn.

Action: JT

AMM reported that the CC report for the Parish Council was now available on the web site.

**Next Meeting:** 8 June 2016 at 7.30pm

**Meeting closed 9.35pm**

Approved