

Gringley on the Hill Community Centre Management Committee

8 June 2016

Present

Ann-Marie Morley (Chairman) AMM  
Simon Parker (Treasurer) SP  
John Taylor JT  
Annie Hargrave AH  
Simon McGuinness SMcG  
Wendy Wright WW  
Roy Kilner RK (Secretary)  
Peter Young PY  
Ian Soulsby IS

**Apologies Received:**

David Foreman DF  
Paul Hargrave PH

**Previous Minutes:** Draft minutes from the previous meeting held on 18 April 2016 were approved after consultation and slight changes.

**Matters arising:**

Simon McGuinness informed the committee that the password for the CC Wi-Fi was due to be changed.

The proposal to site a defibrillator outside the CC was again discussed, John Taylor had received a quotation of £650.00 + VAT for the unit and a further £550.00 + Vat for the cabinet. The committee agreed to consider the prices and may ask for assistance with the costs. All agreed that the siting outside the CC would benefit both the CC users and all village residents in that locality.

**Correspondence:**

An invoice was received from Lofthouse security for £46.00 this relates to the replacement of a kitchen PIR, invoice passed to the treasurer for payment.

Signed... ~~A M Morley~~ *A M Morley* .....

Date... 13 July 2016.....

**Finance:**

The treasurer reported the finances as of 18/04/16 as follows;

Current account: £13,629.19

Virgin account: £88,178.26

Simon also reported that for some time he had not received bank statements for the current account, upon enquiry with the bank he found that the statements were for some unknown reason being returned to the bank "moved away" Simon does not know why this has been happening, however, he has requested copies of all missing statements and hopefully this is resolved and future statements can resume being posted to the treasurer.

The "reserves policy" is still under review, Simon will report when he has more information.

**Risk Assessment:**

No accidents reported.

The heat detector in the kitchen had not been wired correctly at the time of installation, this has now been rectified and is now working correctly.

Ian also reported a fault with the intruder alarms, Lofthouse were called out and the problem was rectified.

**Security:**

Ian to chase Lofthouse for the comparison quotation.

**Purchases:**

Uplighters for future entertainment in the main hall, £508.00

Microwave oven, £295.00

Bowles mat winder the indoor bowls kit, £788.00

Grass cutting, Mick Proudly, £12.00

Green Thumb lawn treatment, £40.00

**Alternative funding streams:**

No further action.

**Marketing & Publicity:**

No further action.

**Live and Local:**

64 people attended the performance "A taste of Latin" by Sonrisa. A fun evening was had by all who attended and the show was well received.

The new season program has been applied for.

Signed... *A-M Morley* .....

*A-M Morley*

Date... 13 July 2016.....



**Maintenance:**

The possibility of modifying the light switches to make it possible to turn all lights out at the main exit was discussed, an electrical investigation will take place to see if it is possible to alter the wiring and switches. Also to alter the switches for the kitchen lights to show when they are switched on.

John Taylor had had to attend twice recently to unblock toilets. It seems that the “eco flush system” does not provide enough water to remove all the waste if a lot of paper has been used, Users are requested not to over fill toilet bowls with paper.

The chair steps, built by John Taylor and paid for by the WI have proved very useful. Both John and the WI are thanked for this.

**A.O.B.:**

On the 15<sup>th</sup> July the school will be using the CC for a performance, they have asked if they can use the CC on the 11,12,13,14 July for rehearsals and what would the cost be? The CC agreed that standard costs payable by all CC users should apply, however, the Committee will make a donation to the school to mitigate the cost.

Simon Parker will contact the Youth club to find out how it is progressing.

Youths have again taken up residence behind the CC, there is an accumulation of rubbish and bad language can be heard clearly across the street. The community police should be informed.

Residents of Baker Ave are again reminded that the CC car park is for use by CC users only.

It has been requested that May visitors to the street party use the CC car park for the day of the party, this was agreed as a one off event.

**Next Meeting:** 13 July 2016 at 7.30pm

**Meeting closed 20.55pm**

Signed... *A M Morley* *A-M Morley* .....

Date... 13 July 2016.....