

**Gringley on the Hill Community Centre Management Committee**  
**Meeting 17<sup>th</sup> June 2019**

**Present**

Ann-Marie Morley (Chairman) AMM  
Simon Parker SP  
Roy Kilner RK  
Ann Hargrave AH  
Wendy Wright WW  
Mick Bullen MB

**Apologies Received:**

Peter Young PY,  
John Taylor JT,  
Simon McGuinness SMc,  
Chris Elliott CE

**Previous Minutes:**

Minutes from the previous meeting held on 29/05/ 2019 were read and approved

**RK**

**Matters Arising:**

Nothing to report

**Correspondence:**

No Correspondence received in the previous month.

**GDPR:**

Postponed until July meeting.

**CE**

**Finance:**

The Credit account stands at £2,454 and the Virgin account stands at £79,570 plus interest

**SP**

**H&S:**

**Our thanks go to Ian Soulsby for the efficient hand over of all H&S documentation to MB.**

Storage has been identified as a big problem, the route through the back storage area to the fire exit is very cluttered. It has been suggested that a "red route could be painted to the floor to demark a clear path to the fire exit from the main hall areas.

It was also suggested that a curtain could be hung to the back of the stage to hide the chairs currently stacked there. AH to cost the curtain MB to cost/ explore hanging arrangement.

The compilation of CC user rules was also suggested to help ensure that equipment is put away correctly after use.

The cleaners cupboard is now kept locked, the key is in the key cabinet.

JT has the acquiring of a secure cupboard for the cleaning materials in the cleaners store in hand,

Sign: *A-M Morley*

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also a child lock for the kitchen cupboard. If there are any problems, MB will supply a steel chemical cabinet to store hazardous materials.

The PAT testing of all electrical equipment has been booked and will be undertaken by Richard Measures shortly.

Paul Newsome to be asked to carry out inspection of the electrical wiring.

A new first aid box has been purchased as consumables within the old box are all out of use by date.

Lofthouse security will also be coming shortly to service/repair the fire alarm as it is not currently in operation.

The H&S policy is presently being reviewed to keep in line with current legislation.

**Purchases:**

None, however the cost of supply and fitting of a pull down projector screen for the main hall is to be considered. **SP**

**Marketing & Publicity:**

Meeting minutes continue to be presented on the web site.

**Maintenance:**

The Wi-Fi router is now operational again.

**A.O.B.:**

Letters of thanks to Dave Foreman and Ian Soulsby for their hard work over the years towards the smooth running of both the old village hall and the CC

After the recent incident at the corner of West Wells lane and Leys Lane. The question was asked if the security cameras can be repositioned to pick up areas of the road along with the CC without compromising the privacy of the nearby residents.

Possible signage is required in the toilets to alleviate the problem of debris blocking the toilet drains.

**Next Meeting:** 19.30 on 15<sup>th</sup> July 2019

**Meeting closed 20.45**

Sign: *A-M Morley*

Date: *17th July 2019*